



**THE SCOUT ASSOCIATION OF AUSTRALIA  
QUEENSLAND BRANCH INC.**

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**DUTY STATEMENT**

<b>TITLE OF POSITION</b>	Branch Commissioner (Member Support)
<b>PERSON TO WHOM RESPONSIBLE</b>	Deputy Chief Commissioner (Adults in Scouting)
<b>LIAISON PERSONNEL</b>	Deputy Chief Commissioners Assistant Chief Commissioners Branch Commissioners Region Commissioners District Commissioners

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<b>FUNCTIONS</b>	<ol style="list-style-type: none"><li>1. To lead the delivery of Member Support standards.</li><li>2. Assist Region Commissioners with the management and development of Personal Leader Advisers.</li><li>3. Assist in the Adults in Scouting portfolio.</li></ol>
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<b>DUTIES</b>	<ol style="list-style-type: none"><li>1. Delivery of the Member Support and related Adults in Scouting policies.</li><li>2. Delivery and, in some cases, leadership of Adults in Scouting Program aligned with Member Support.</li><li>3. Develop and implement an approved Member Support strategy for the Branch.</li><li>4. Support and adviser to the Branch and Region Teams and, as required, other Commissioners.</li><li>5. Positively represent the Chief Commissioner and Deputy Chief Commissioner (Adults in Scouting) at all assigned events and activities.</li><li>6. Assist in the development and delivery of the Adults in Scouting portfolio as required by the Deputy Chief Commissioner (Adults in Scouting), including the management and development of Personal Leader Advisers.</li><li>7. Provide appropriate assistance and project resourcing to empower the Branch and Region Teams in all areas of Member Support.</li><li>8. Own and manage the Member Support portfolio.</li><li>9. Provide communications to ensure a support network to both the Member Support Team and Scout Leaders alike.</li><li>10. Provide leadership and support to Commissioners, Member Support Team and Scout Leaders alike.</li><li>11. Assist in the delivery of the Adults in Scouting portfolio.</li></ol>
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12. Any other duties requested by and in support of the Deputy Chief Commissioner (Adults in Scouting) or the Chief Commissioner.
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**CRITERIA**

1. Experience in Scouting in both youth and adult sections.
  2. Hold a Wood Badge.
  3. Graduate training in education (adults and teenagers) basic behaviour and interpersonal development desirable.
  4. Qualified senior trainer and educator or relevant experience.
  5. Strong planning and implementation skills.
  6. Project oriented and goal driven.
  7. Empathetic, with complex problem solving skills at and advanced level.
  8. Strong communicator (verbal and written) with the ability to use electronic communication means.
  9. Customer Service orientation.
  10. Flexibility in approach and an ability to work under pressure.
  11. Demonstrated Leadership at a Commissioner level desirable.
  12. Dedicated and committed to the outcomes of Scouts Queensland and the Leaders and Youth it serves.
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