



**THE SCOUT ASSOCIATION OF AUSTRALIA
QUEENSLAND BRANCH INC.**

DUTY STATEMENT

TITLE OF POSITION	Deputy Chief Commissioner (Special Duties)
PERSON TO WHOM RESPONSIBLE	Chief Commissioner
PERSONNEL FOR WHOM RESPONSIBLE	Honorary Commissioners Project Commissioners Region Chaplains
LIAISON PERSONNEL	Deputy Chief Commissioners Assistant Chief Commissioners Branch Commissioners Region Commissioners District Commissioners Branch Support Office staff

FUNCTIONS	<ol style="list-style-type: none">1. Offer pastoral care to the Chief Commissioner and team.2. Act as the Branch Chaplain.3. Carry out investigations as delegated by the Chief Commissioner.4. Be part of the team of Deputy Chief Commissioners.5. Provide resources for religious activities and spiritual development.6. Provide support in the arrangement of Founder's Day and or Night activities and World Scout Day etc.7. Act as a "conscience" for the Branch.8. Manage the delegated responsibilities associated with the role appropriately with efficiency and effectiveness.9. Carry out other functions connected with the role as delegated by and in support of the Chief Commissioner.10. Act for and on behalf of the Chief Commissioner as required.11. To support the Honorary Commissioners and Project Commissioners in relation to Branch Council and other activities which they may attend.
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DUTIES	<ol style="list-style-type: none">1. Prepare regular reports for advice to the Chief Commissioner on various aspects of the portfolio.2. Attend meetings of the Branch Council and other meetings and conferences as appropriate.3. Provide input to and assist in the attainment of goals
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associated with the Branch 2020 Plan.

4. Perform other duties that are deemed to be consistent with this role as directed by the Chief Commissioner.
 5. Any other duties requested by and in support of the Chief Commissioner.
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