



# Certificate II in Business Pathway for Venturer Scouts

The BSB20115 Certificate II in Business is a nationally recognised qualification which is an excellent qualification for people who are joining or have recently started in the workforce.

## Typical Scouting pathway

Any member of Scouts Australia who has sufficient evidence can apply for Recognition of Prior Learning. Experiences and learning received by Venturers across Australia, aligns closely to the requirements of the Certificate II in Business. A typical pathway that enables collection of valid evidence is a Venturer;

- Actively participates in the Venturer Scout program
- Attends Venturer Scout, Environment, Initiative, Unit Management, and First Aid courses
- Participates as a member of the Unit Council
- Achieves their Venturer Award including the Expedition elective
- Completes the RPL Assessment Tool Kit
- Some additional evidence may be required



## Structure of the Qualification

The Certificate II in Business that may be achieved by completing your Venturer Award with the Expedition elective, includes the following units of competency:



BSBWHS201	Contribute to health and safety of self and others
HLTAID003	Provide first aid
BSBINM201	Process and maintain workplace information
BSBCMM201	Communicate in the workplace
BSBITU203	Communicate electronically
BSBITU201	Produce simple word processed documents
BSBSUS201	Participate in environmentally sustainable work practices
BSBWOR202	Organise and complete daily work activities
BSBIND201	Work effectively in a business environment
BSBWOR203	Work effectively with others
BSBFLM312	Contribute to team effectiveness
BSBINN201	Contribute to workplace innovation



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## How to turn your Venturer Award into a Certificate II in Business

Contact your Branch to enroll with the Scouts Australia Institute of Training and complete your BSB20115 Certificate II in Business.

Branch	Email	Phone
ACT	<a href="mailto:admin@act.scouts.asn.au">admin@act.scouts.asn.au</a>	02 6282 5211
NSW	<a href="mailto:training@nsw.scouts.com.au">training@nsw.scouts.com.au</a>	02 9735 9013
NT	<a href="mailto:admin@nthq.scouts.com.au">admin@nthq.scouts.com.au</a>	08 8948 0994
QLD	<a href="mailto:training@scoutsqld.com.au">training@scoutsqld.com.au</a>	07 3721 5716
SA	<a href="mailto:training@sahq.scouts.com.au">training@sahq.scouts.com.au</a>	08 8130 6055
TAS	<a href="mailto:bhq.training@tas.scouts.com.au">bhq.training@tas.scouts.com.au</a>	03 6229 9385
VIC	<a href="mailto:training@vicscouts.asn.au">training@vicscouts.asn.au</a>	03 8543 9846
WA	<a href="mailto:training@scoutswa.com.au">training@scoutswa.com.au</a>	08 6240 7711



After completing your enrolment with the Scouts Australia Institute of Training (SAIT), a SAIT assessor will be assigned to you and they will assess your evidence. They may ask for further evidence or have a conversation to gather further information about your experiences.

### Typical evidence required:

First aid certificate  
 Environment course, certificate and report  
 Initiative course, certificate  
 Unit Management, certificate and report  
 Expedition, planning with risk assessment  
 Expedition, report  
 Completed Badge Activity Statements (V1)  
 Unit Council minutes  
 Screenshots of Group messages, emails  
 Screenshot of a mailing or contact list  
 Download, read & include social media policy  
 Unit programs you helped develop and run parts of

Unit Constitution  
 Expedition planning or report including waste management  
 Comments on the application of the Scout Environmental Charter  
 Copies of Scout policies you have used  
 Research and Presentation materials, possibly from Ideals  
 Screenshots of folders containing files you have created  
 Screenshots of online help pages you have used  
 Copy of Record Book pages  
 24,25,28,29,33,38,39,40,49,50,57,58