



**THE SCOUT ASSOCIATION OF AUSTRALIA  
QUEENSLAND BRANCH INC.**

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**ROLE STATEMENT**

<b>TITLE OF POSITION</b>	Branch Commissioner (Adventurous Activities)
<b>PERSON TO WHOM RESPONSIBLE</b>	Deputy Chief Commissioner (Adults in Scouting)
<b>PERSONNEL FOR WHOM RESPONSIBLE</b>	Branch Advisers and Branch Activity Leaders involved in Adventurous Activities policy development, training and program delivery.  Instructors and Guides involved in Adventurous Activities training.
<b>LIAISON PERSONNEL</b>	Branch Commissioner (Adventurous Activities Program) Deputy Chief Commissioners Branch Commissioners Region Commissioners Branch Support Office staff

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<b>ROLE</b>	<ol style="list-style-type: none"><li>1. To advise the Deputy Chief Commissioner (Adult in Scouting) on policies relating to conducting and supervising adventurous activities undertaken by Queensland Branch members.</li><li>2. To support and advise the Deputy Chief Commissioner (Youth Program) on the delivery of Adventurous Activities program.</li><li>3. To liaise with the Deputy Chief Commissioner (Adults in Scouting) and Branch Commissioner (Vocational Education and Training).</li></ol>
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<b>CRITERIA</b>	<ol style="list-style-type: none"><li>1. Hold a Wood Badge</li><li>2. Relevant experience in the adventurous activity field.</li><li>3. Relevant management qualifications or experience.</li><li>4. High level writing skills to prepare and comment upon VET adventurous activity training and assessment materials and to develop policy related to adventurous activities.</li><li>5. High level verbal communication skills to develop and maintain strong internal and external relationships.</li><li>6. Proven ability to work independently and in a team environment to build collaborative relationships with Members and the outdoor recreation industry.</li><li>7. Proven ability to prioritise workload and multitask to ensure commitments are fulfilled in a timely manner.</li></ol>
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### **FUNCTIONS**

1. Develop and maintain policies relating to conducting and supervising adventurous activities based on Scouting and community standards for recommendation to the Chief Commissioner and the Deputy Chief Commissioner (Adults in Scouting).
  2. Supervise the training of Queensland Branch members in adventurous activities.
  3. Ensure sufficient Guides and Instructors are trained and recommended for appointment and reappointment to provide adventurous activities and training within the Queensland Branch.
  4. Convene forums as required to ensure that Instructors and Guides are informed of relevant training, policy and legislative changes.
  5. Assist Queensland Branch members in the interpretation of and compliance with adventurous activities policy.
  6. To represent the Queensland Branch on the National Adventurous Activities Coordination Committee.
  7. Attend and represent the Queensland Branch at various outdoor recreation industry meetings, workshops, committees and conferences so that the Branch is kept up to date with industry standards, issues and developments.
  8. To ensure good relations are maintained with the Queensland Outdoor Recreation Federation, other outdoor industry groups and relevant youth organisations.
  9. Any other duties requested by and in support of the Deputy Chief Commissioner (Adults in Scouting) and the Chief Commissioner.
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