



D U T Y S T A T E M E N T

TITLE OF POSITION	Branch Commissioner (Adult Training and Development)
REPORTS TO	Deputy Chief Commissioner (Adults in Scouting)
DIRECT REPORTS	Assistant Branch Commissioner Branch Adviser (Training) Qld Members of the Training Team Authorised Course Leaders
LIAISES WITH	National Commissioner (Adult Training and Development) Other Deputy Chief Commissioners Branch Commissioner (Adventurous Activities) Region Commissioners District Commissioners Branch Support Office Staff
DELEGATIONS	As per QBSI 9.14
MEASUREMENTS	Number of Woodbadges awarded in each Scout Year Number of Certificates of Proficiency issued in each Scout Year Number of Courses/Programs run in each Scout Year
PURPOSE	This role is to effectively and efficiently deliver the National Training Program within Queensland Branch to Leaders recruited to support and lead our Youth Members is ed .

PRIMARY RESPONSIBILITIES	<ol style="list-style-type: none">1. Training and equipping adult members and supporters to deliver Scouting in line with the training curriculum of the Scout Association of Australia and any approved Scouts Queensland variations or additions.2. Collaborate with the Deputy Chief Commissioner (Adults in Scouting) on all matters affecting adult members and supporter training in Qld.3. Developing and leading the members of the National Training Team within Scouts QLD to deliver training that is effective, relevant to Leaders and using contemporary practices.4. Arranging regular (generally annually), conferences for Qld members of the National Training Team, to bring all members up to date with changed curriculum, policies and requirements, receive additional training as a
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- Trainer, exchange ideas and to develop team cohesion and motivation.
5. Assist with the preparation of a rolling 18 month training calendar to meet the Branch planned training needs.
 6. Provide information to members of Qld Branch on training matters and specific advice in response to adult's training questions.
 7. Keep up to date with all developments in
 - a. National training curriculum,
 - b. The Youth Program, and
 - c. Training methods
 8. Represent Scouts Queensland at National Adult Leader Training Committee meetings .
 9. Attend Meetings and other Conferences as required
 10. In collaboration with Deputy Chief Commissioner Adults in Scouting, and the Branch Commissioner Adventurous Activities (where appropriate) identify, and recommend appointments of Qld leaders to the National Training Team.
 11. Undertake specific additional duties as requested by the Deputy Chief Commissioner (Adults in Scouting)
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CRITERIA

1. A personal commitment to the Aim and Principles of Scouts Australia, and an ability to convey a positive and constructive image of Scouting and reinforce the fundamental importance of the Scout Promise and Law.
 2. Be enthusiastic and able to motivate, build, lead, and chair teams involving both youth and adults.
 3. Be inclusive in leadership style.
 4. Be able to communicate effectively with all levels in Scouting.
 5. Have a sound understanding of the use of technology, information systems, communications and video conferencing to achieve the outcomes of the role.
 6. Be able to mediate, carry out investigations, write reports, and make recommendations.
 7. Proven ability to prioritise workloads and multitask to ensure commitments are fulfilled in a timely manner.
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ROLE SPECIFIC CRITERIA

1. Hold a Program Support Leader (Leader of Adults) wood badge or be prepared to complete Program Support Leader training within 12 months of appointment.



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2. Have completed the relevant training required for the role or be prepared to complete within 12 months of appointment.
 3. Experience in delivering training to adult participants.
 4. Have a sound knowledge of the current Leader Training Program.
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