



D U T Y S T A T E M E N T

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| TITLE OF POSITION | Chief Director (Queensland Agoonoree) |
| REPORTS TO | Deputy Chief Commissioner Major Activities |
| DIRECT REPORTS | Queensland Agoonoree Executive Organising Committee Members Queensland Agoonoree Planning Committee Agoonoree Event Troop Leaders Agoonoree Directors and Managers |
| LIAISES WITH | Branch Commissioners Scouts and Venturer Scouts Branch Advisor Rovers B-P Park Staff Queensland Branch Support Office Staff Community Organisations, such as Lions Clubs, BP Guilds, Trefoil Guilds |
| DELEGATIONS | As per the Delegations Policy |
| MEASUREMENTS | Number of Attendees Budget vs actual |
| PURPOSE | The purpose of the Chief Director of Queensland Agoonoree is the establishment and overall management and co-ordination of the Queensland Agoonoree prior to, during and after the Queensland Agoonoree. |

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| PRIMARY RESPONSIBILITIES | <ul style="list-style-type: none">• Lead the Queensland Agoonoree Executive Organising Committee and Queensland Agoonoree Planning Committee by providing inspirational leadership, guidance and mentorship to all members and their teams.• Lead the Queensland Agoonoree Executive Organising Committee and the Queensland Agoonoree Planning Committee in the delivery of a successful camp focussed on members and Guests having an enjoyable and memorable experience• Carry out the recruitment process for Agoonoree roles and make recommendations to the Chief Commissioner through the Deputy Chief Commissioner Major Activities on appointments to be made.<ul style="list-style-type: none">○ Deputy Chief+○ Administration+○ Marketing and Promotion+ |
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- Finance+
 - Sponsorship
 - MASH
 - Equipment
 - Activities
 - Security
 - Guests
 - Trading

(Members of the Agoonoree Executive Organising Committee indicated by + symbol)

- Undertake an expression of interest process for two youth members of Scout Age to be members of the Queensland Agoonoree Executive Organising Committee. Youth Members shall have attended at least two Agoonoree's in different roles (e.g. Troop Lines, Activities, Service Role)
- Delivery of the Agoonoree Budget in liaison with the Deputy Chief Commissioner Major Activities and available for approval by the Chief Commissioner and Branch Executive and Finance Committees at least 6 months prior to the event
- Hold Regular Committee Meetings and report monthly to the Deputy Chief Commissioner Major Activities for forwarding to the Chief Commissioner
- Meet Agoonoree planning timelines as agreed
- Manage the Queensland Agoonoree in accordance with Policy and Rules and Queensland Branch Scouting Instructions.
- Provide a post Queensland Agoonoree report, complete with relevant data and recommendations and guidance for the Executive Organising Committee of the next Agoonoree.
- Submit to the Chief Commissioner through the Deputy Chief Commissioner (Major Activities) a consolidation of the Directors reports and recommendations following the event

CRITERIA

- Have a sound knowledge and strong commitment to the purpose, objectives, and philosophy of Scouting, its policies and procedures and have a clear understanding of the methods which make it distinctive from other youth organisations.
- Be enthusiastic and able to motivate, build, lead, and chair teams among both youth and adults.
- Be inclusive in leadership style.



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- Be respectful of all members of their team (and of those in the wider community) recognising individual differences as a resource.
 - Be able to communicate effectively with all levels in Scouting and be an accomplished public speaker to the community.
 - Be able to mediate, carry out reviews, write reports, and make recommendations.
 - Proven ability to prioritise workloads and multitask to ensure commitments are fulfilled in a timely manner.
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ROLE SPECIFIC CRITERIA

- This role is for a period of approximately 3 years with the potential for one extra term of 3 years maximum. With initial appointment being made in approx. November prior to the year the next Agoonoree is being held in
 - Extensive experience as a Section Leader or Commissioner
 - Must hold a Wood Badge
 - Completion of a Event management course and experience from attending a number of Queensland Agoonoree is highly desirable
 - Major event Experience including participation in a number of National or Queensland Branch events is highly desirable
 - Relevant management qualifications or experience
 - Project Management experience desirable
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