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## D U T Y   S T A T E M E N T

<b>TITLE OF POSITION</b>	Branch Adviser (Venturer Scouts)
<b>REPORTS TO</b>	Branch Commissioner (Venturer Scouts)
<b>DIRECT REPORTS</b>	Nil
<b>LIAISES WITH</b>	Venturer Scouts Venturer Scout Leaders Assistant Region Commissioners Region Leaders Venturer Scouts District Leaders Venturer Scouts
<b>DELEGATIONS</b>	As per the Delegations Policy
<b>MEASUREMENTS</b>	To be agreed
<b>PURPOSE</b>	The purpose of the Branch Adviser (Venturer Scouts) is to support the Branch Commissioner Venturer Scouts in dealing with matters affecting the Venturer Scout Section in Queensland Branch, to assist with the development of the Venturer Scout.

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<b>PRIMARY RESPONSIBILITIES</b>	<ul style="list-style-type: none"><li>• To support the Branch Commissioner (Venturer Scouts) in dealing with matters affecting the Venturer Scout Section in the Queensland Branch</li><li>• Responding to enquiries and requests for support from Venturer Scout Units in a timely manner.</li><li>• To provide leadership and motivational support to the Venturer Scout Section in Queensland Branch</li><li>• To take ownership of specific projects in relation to providing Programs suitable for the Venturer Scouts as agreed with the Branch Commissioner (Venturer Scouts)</li><li>• The planning and running of Branch Organised events for the Venturer Scout Section.</li><li>• Assisting the identification and referral of adult leaders for development into District and Regional roles.</li><li>• Attend regular meetings of the Branch Venturer Scout Council</li><li>• Represent the Branch Commissioner (Venturer Scouts) as required at events, conferences, and meetings.</li><li>• Undertake other duties as requested by Branch Commissioner (Venturer Scouts)</li></ul>
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## CRITERIA

- Have a sound knowledge and strong commitment to the purpose, objectives, and philosophy of Scouting, its policies and procedures and have a clear understanding of the methods which make it distinctive from other youth organisations.
- Be enthusiastic and able to motivate, build, lead, and chair teams among both youth and adults.
- Be inclusive in leadership style.
- Be respectful of all members of their team (and of those in the wider community) recognising individual differences as a resource.
- Have a sound understanding of the use of technology, information systems, communication and video conferencing to achieve the outcomes of the role
- Be able to communicate effectively with all levels in Scouting and be an accomplished public speaker to the community.
- Be able to mediate, carry out reviews, write reports, and make recommendations.
- Proven ability to prioritise workloads and multitask to ensure commitments are fulfilled in a timely manner.

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## ROLE SPECIFIC CRITERIA

- Hold a Program Support Leader Wood Badge or undertake complete this training within 1 year of taking up the role
  - Have Previous experience in the Venturer Scout Section
  - Have a good understanding of the Youth Program and how it applies to the Venturer Scout Section
  - Relevant qualifications or experience in the development of resources suitable for Venturer Scout Age group
  - Experience in the use of Microsoft office products
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