



D U T Y S T A T E M E N T

TITLE OF POSITION	Branch Adviser Diversity and Inclusion
REPORTS TO	Branch Commissioner Diversity and Inclusion
DIRECT REPORTS	Members of the Diversity and Inclusion Advocates Group
LIAISES WITH	Project Commissioner Branch Commissioners Regional Commissioners District Commissioners
DELEGATIONS	Nil
MEASUREMENTS	Nil
PURPOSE	This role is to support the Branch Commissioner Diversity and Inclusion assist Leaders in implementing appropriate practices with their Groups, with the aim of diversifying Scouts Queensland Membership and oversee the operation of the Diversity and Inclusion Advocates Group

PRIMARY RESPONSIBILITIES	<ul style="list-style-type: none">• Assist with the coordination and management of the Diversity and Inclusion Advisory Group.• Assist in the development of the Scouts Queensland 's Diversity and Inclusion strategy.• As requested by the Branch Commissioner Diversity and Inclusion, provide responsive advice to members of the movement on matters relating to Diversity and Inclusion, especially at the Group level.• Keep up to date with legislative, Policy and Rules and QBSI changes in the Diversity and Inclusion area• Coordinate support materials, advise, information and referrals for Groups and Leaders in connection with the inclusion of all.• Identify those, both internal and external, who can assist with providing resources, support and training, to assist Groups to be inclusive in their membership of people with disability, culturally and linguistically diverse and gender identity and expression• Attend the Project Commissioner Team and Diversity and inclusion team meetings
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- Report monthly on the activities undertaken to Branch Commissioner Diversity and Inclusion,
 - Perform other specific duties as requested by the Branch Commissioner Diversity and Inclusion
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CRITERIA

- Have a sound knowledge and strong commitment to the purpose, objectives, and philosophy of Scouting, its policies and procedures and have a clear understanding of the methods which make it distinctive from other youth organisations.
 - Be enthusiastic and able to motivate, build, lead, and chair teams among both youth and adults.
 - Be inclusive in leadership style.
 - Be respectful of all members of their team (and of those in the wider community) recognising individual differences as a resource.
 - Be able to communicate effectively with all levels in Scouting and be an accomplished public speaker to the community.
 - Be able to mediate, carry out reviews, write reports, and make recommendations.
 - Proven ability to prioritise workloads and multitask to ensure commitments are fulfilled in a timely manner.
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ROLE SPECIFIC CRITERIA

- Have a good working knowledge of the diversity and inclusion with a clear understanding of its impact in Scouting
 - Hold a Program Support Leader wood badge or be prepared to complete this training within 3 years of appointment.
 - Have a working knowledge or personal experience in one of the areas such as people with disability, gender identity, multicultural and/or indigenous background
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