



D U T Y S T A T E M E N T

TITLE OF POSITION	Branch Adviser (Youth Program Implementation)
REPORTS TO	Branch Commissioner (Youth Program Implementation)
DIRECT REPORTS	Nil
LIAISES WITH	Qld Youth Program Team Region Commissioners District Commissioners
DELEGATIONS	As per the delegations manual
MEASUREMENTS	NIL
PURPOSE	The purpose of the Branch Adviser (Youth Program Implementation) is to provide support to the Branch Commissioner (Youth Program Implementation) in dealing with matters affecting the Youth Program throughout Queensland Branch.

PRIMARY RESPONSIBILITIES	<ul style="list-style-type: none">• Provide support to the Branch Commissioner (Youth Program Implementation) in dealing with matter affecting the Youth Program Implementation in Queensland Branch• Respond to enquiries and requests for support from Members of Scouts Queensland in a timely manner• Provide Leadership and motivational support to the next phase of the Youth Program implementation within Queensland Branch• Take ownership of specific projects in relation to providing programs suitable for the implementation as agreed with the Branch Commissioner (Youth Program Implementation)• Represent the Branch Commissioner (Youth Program Implementation) as required at events, conferences and meeting.• Any other duties requested by the Branch Commissioner (Youth Program Implementation)
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CRITERIA	<ul style="list-style-type: none">• Have a sound knowledge and strong commitment to the purpose, objectives, and philosophy of Scouting, its policies and procedures and have a clear understanding of the methods which make it distinctive from other youth organisations.• Be enthusiastic and able to motivate, build, lead, and chair teams among both youth and adults.
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- Be inclusive in leadership style.
 - Be respectful of all members of their team (and of those in the wider community) recognising individual differences as a resource.
 - Be able to communicate effectively with all levels in Scouting and be an accomplished public speaker to the community.
 - Be able to mediate, carry out reviews, write reports, and make recommendations.
 - Have a sound understanding of the use of technology, information systems, communication and video conferencing to achieve the outcomes of the role.
 - Proven ability to prioritise workloads and multitask to ensure commitments are fulfilled in a timely manner.

**ROLE SPECIFIC
CRITERIA**

- Hold a Program Support Leader (Leader of Adults) Wood Badge or be prepared to complete Program support Leader Proficiency training within 12 months and the Wood Badge training within three years of appointment
 - Have previous experience in at least one youth Section
 - Have a good Understanding of the Youth Program and how it applies to the various youth sections
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