

This form is a guide for application requirements. All elements must be complete to apply.
Written email approvals are acceptable in lieu of physical signatures.



The Scout Association of Australia, Queensland Branch Inc.

Form: F2

GRANT APPLICATION CHECKLIST
DEPARTMENT OF JUSTICE AND ATTORNEY-GENERAL
GAMBLING COMMUNITY BENEFIT FUND

Issue: 5

Date: 06/2022

I _____ of the _____ Scout Formation
(Group Leader or Delegate) (Scout Group or Formation)

wish to submit a grant application to the Gambling Community Benefit Fund. Date : _____

Purpose of the Grant Application:

Value of the Grant Application
excluding GST(\$): _____

- Application form**
The online application form has been completed and is ready for approval by the Chief Commissioner.
- Quotes sought for requested items**
Quotes are not required to be attached to the application. Quotations must be obtained for audit purposes and to demonstrate adequate funding has been sought and value for money will be achieved. Excluding GST values must be added to the application form as advised in all quotes.
- Three referees**
These should be external members of the Community (local Councillor, State and Federal MPs) who support the application and can be contacted, letters of support are no longer required but consent must be given.
- Financial and Property returns submitted**
Please confirm that the Formation's current Financial Return and Property Return have been submitted and processed by the Branch Support Office.
- No outstanding debts or grants**
Please confirm that the Formation has no outstanding debts (other than those managed through a repayment scheme), and that the Group has no outstanding grant acquittals.
- For Building and Facility Improvements.**
F14 Building Application Form – F14 Part A completed and submitted and 'Approval in Principle' received. This should be completed with the facilities team as a building requirement to meet Fund, Landowner and Scouts QLD requirements.

Signed by Group Leader: _____

District Commissioner Signature (if applicable)

Region Commissioner Signature