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## D U T Y S T A T E M E N T

<b>TITLE OF POSITION</b>	National Moot Chairperson
<b>REPORTS TO</b>	Queensland Branch Rover Council Chairperson Assistant Chief Commissioner Major Activities
<b>DIRECT REPORTS</b>	National Moot Organising Committee
<b>LIAISES WITH</b>	Queensland Branch Rover Council National Rover Council Branch Commissioner Rover Scout Support Branch Advisor Rover Scout Support
<b>DELEGATIONS</b>	As Per Delegation Manual
<b>MEASUREMENTS</b>	As negotiated.
<b>PURPOSE</b>	To effectively and sustainably manage the planning and running of the 2027 National Rover Scout Moot. Leading the organising committee and working closely with the Queensland Branch Rover Council and other stakeholders to ensure that the Moot is a memorable and valuable experience for all participants.

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<b>PRIMARY RESPONSIBILITIES</b>	<ul style="list-style-type: none"><li>• Effectively lead the Moot Organising Committee to ensure that the Moot is planned and executed in accordance with the rules and guidelines of the National Event Guidelines.</li><li>• Provide leadership and guidance to the Moot Organising Committee ensuring that all committee members are fulfilling their responsibilities effectively.</li><li>• Develop and implement a comprehensive planning document for the Moot, including.<ul style="list-style-type: none"><li>• Comprehensive timeline, to ensure that all milestones and deadlines are met.</li><li>• Budget, identify expenditure and revenue items and ensure all expenditure is in line with the budget to ensure that the Moot remains with the approved budget.</li></ul></li><li>• Coordinate the selection and training of Moot Leaders and ensure that all leaders are aware of their responsibilities and the rules of the Moot.</li><li>• Provide Overall direction and leadership during the moot ensuring that all activities run smoothly and according to the Plan.</li><li>• Ensure that the event provides a positive and valuable experience for all moot participants.</li></ul>
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- Communicate effectively with all stakeholders, including Moot participants, Leaders, and volunteers, to ensure that they are kept up to date on moot related information.
  - Produce a Post event report, including commentary on the running of the event, overall final budget position and provide recommendation for improvement for future events.

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## CRITERIA

- A personal commitment to the Vision and Mission of Scouts Australia, and an ability to convey a positive and constructive image of Scouting and reinforce the fundamental importance of the Scout Promise and Law
- Have a sound knowledge and strong commitment to the purpose of Scouting, its policies and procedures and have a clear understanding of the methods which make it distinctive from other youth organisations.
- Be enthusiastic and able to motivate, build, lead, and mentor teams among both youth and adults.
- Be inclusive in leadership style.
- Be respectful of all members of their team (and of those in the wider community) recognising individual differences as a resource.
- Be able to communicate effectively with all levels in Scouting.
- Be able to mediate, carry out reviews, write reports and make recommendations.
- Have a sound understanding of the use of technology, information systems, communications, and video conferencing to achieve the outcomes of the role.
- Knowledge and commitment that when participating or leading an activity any safety concerns or risks are identified, raised and appropriate immediate action is taken.
- Proven ability to prioritise workloads and multitask to ensure commitments are filled in a timely manner.

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## ROLE SPECIFIC CRITERIA

- Be a Rover Scout at the time of appointment and under 30 years of age and a member of Scouts Qld by the start of the event.
- Hold or be prepared to complete Wood Badge training within twelve months of appointment.
- Experience in organising and managing large-scale activities, particularly Scouting Events
- Have attended the National Event Management Course or be willing to attend within two years of appointment.



# Rover Scouts

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- Excellent Knowledge of Scouting Policies and Procedures in connection with the running of major activities and Adventurous Activities.
  - Knowledge of the Rover Scout Section rules and regulations, and experience in leading Scout Camps is an asset.
  - Active Involvement in the rover Scout Section in Queensland
  - Experience in
    - Working in Team
    - Conflict Management and resolution
    - Risk management
    - Budgets and financial management
    - Attending a National Rover Moot is preferable but not essential.
  - Availability to travel and work flexible hours, including evenings and weekends as required.