



D U T Y S T A T E M E N T

TITLE OF POSITION	Branch Commissioner – Adult Skills Enhancement
REPORTS TO	Assistant Chief Commissioner (People and Culture)
DIRECT REPORTS	Branch Adviser – Adult Skills Enhancement
LIAISES WITH	Assistant Chief Commissioners Branch Commissioner Adult Training & Development Branch Commissioner Adventurous Activities Branch Commissioners Sectional Region Commissioners District Commissioners QLD Branch Rover Council - Training & Development Officer
DELEGATIONS	As per the Delegations Manual
MEASUREMENTS	As negotiated in the Individual Adult Volunteer Plan (IAVP) referencing the Scouts Queensland Strategic Plan 2023-2028
PURPOSE	This role is to facilitate the continuous development of skills amongst adults in scouting (Leaders and non-Leaders) to support the delivery of Youth Program and the operations of Scout formations.

PRIMARY RESPONSIBILITIES	<ul style="list-style-type: none">• Develop and support ongoing skills building for Leaders and other adult members (outside the scope of formal training and development required for competency-based appointments).• Promote a culture of training and continuous skills development while understanding the time restraints experienced by modern volunteers• Coordinate drafting, delivery, promotion and sharing of sessions intended for Region/District training meetings including '60 Minutes Of'.• Develop and maintain documentation to support advanced core scouting skills not considered Adventurous Activities, eg campfire cooking, games, overnight activity• Maintain and promote materials and processes to support induction to Scouting for all adult members (Leaders and non-Leaders).• Provide education and awareness about the adult membership process and requirements (for leaders and non-leaders).• Develop, maintain and promote workshops and materials to build skills in non-leader roles such as committee members.
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- Work closely with BC AT&D, and other Branch Commissioners, to create consistent processes and messaging for members regarding Scouts training and development opportunities.
 - Attend monthly People & Culture team meetings to participate sharing of ideas and activities.
 - Other duties as requested by the Assistant Chief Commissioner (People & Culture).

CRITERIA

- A personal commitment to the Aim and Principles of Scouts Australia, and an ability to convey a positive and constructive image of Scouting and reinforce the fundamental importance of the Scout Promise and Law
- Have a sound knowledge and strong commitment to the purpose of Scouting, its policies and procedures and have a clear understanding of the methods which make it distinctive from other youth organisations.
- Be enthusiastic and able to motivate, build, lead, and mentor teams among both youth and adults.
- Be inclusive in leadership style.
- Be respectful of all members of their team (and of those in the wider community) recognising individual differences as a resource.
- Be able to communicate effectively with all levels in Scouting.
- Be able to mediate, carry out reviews, write reports and make recommendations.
- Have a sound understanding of the use of technology, information systems, communications and video conferencing to achieve the outcomes of the role.
- Knowledge and commitment that when participating or leading an activity any safety concerns or risks are identified, raised and appropriate immediate action is taken
- Have a sound understanding of Child Safety in accordance with Qld. Branch Policies, Principles, Standards and Procedures.
- Proven ability to prioritise workloads and multitask to ensure commitments are filled in a timely manner.

ROLE SPECIFIC CRITERIA

- Hold or be prepared to complete Program Support Leader Proficiency training within twelve months from appointment and the Wood Badge training within three years of appointment.
- Have a demonstrated ability to work effectively with Adult Members