



D U T Y S T A T E M E N T

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| TITLE OF POSITION | Branch Adviser (Air Activities) |
| REPORTS TO | Branch Commissioner (Air Activities) |
| DIRECT REPORTS | Nil |
| LIAISES WITH | Assistant Chief Commissioner Specialist Activities Region Commissioners District Commissioners Leaders and Youth Members Branch Support Officer Staff |
| DELEGATIONS | Nil |
| MEASUREMENTS | As negotiated |
| PURPOSE | The purpose of the Branch Adviser (Air Activities) is to provide support to the Branch Commissioner (Air Activities) in the promotion, development and maintenance of an air activities framework with supporting Documentation, and the providing advise and activities for members of Scouts Queensland |

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| PRIMARY RESPONSIBILITIES | <ul style="list-style-type: none">• Provide support to the Branch Commissioner (Air Activities) in the provision of Air Activities at all levels of the movement.• Assist the Branch Commissioner (Air Activities) to develop air activities at the Air Activities Centre commensurate with the aims of the Air Activities Panel.• Be responsible for resource material relating to Air Activities being made available to all levels of the Movement.• Provide programs that enable Air Activities to be run in Regions remote from the South East Corner of the State.• Provide support and advise to Region Commissioners and District Commissioners that enables the running of the Air Activity Program in their Districts and Regions.• Provide advise to members of how the Air Activities program fits within the Youth Program• Attend meetings, workshops and conferences as required and represent the Branch Commissioner (Air Activities) when requested.• Any other duties requested by the Branch Commissioner (Air Activities) |
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CRITERIA

- A personal commitment to the Aim and Principles of Scouts Australia, and an ability to convey a positive and constructive image of Scouting and reinforce the fundamental importance of the Scout Promise and Law
- Have a sound knowledge and strong commitment to the purpose of Scouting, its policies and procedures and have a clear understanding of the methods which make it distinctive from other youth organisations.
- Be enthusiastic and able to motivate, build, lead, and mentor teams among both youth and adults.
- Be inclusive in leadership style.
- Be respectful of all members of their team (and of those in the wider community) recognising individual differences as a resource.
- Be able to communicate effectively with all levels in Scouting.
- Be able to mediate, carry out reviews, write reports and make recommendations.
- Have a sound understanding of the use of technology, information systems, communications and video conferencing to achieve the outcomes of the role.
- Knowledge and commitment that when participating or leading an activity any safety concerns or risks are identified, raised and appropriate immediate action is taken
- Have a sound understanding of Child Safety in accordance with Qld. Branch Policies, Principles, Standards and Procedures.
- Proven ability to prioritise workloads and multitask to ensure commitments are filled in a timely manner.

ROLE SPECIFIC CRITERIA

- Hold a Program Support Leader (Leader of Adults) Wood Badge or be prepared to complete Program support Leader Proficiency training within 12 months and the Wood Badge training within three years of appointment
 - Have previous experience in the Air Activities area
 - Have a good Understanding of the Youth Program
 - Management experience would be beneficial
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