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## D U T Y   S T A T E M E N T

<b>TITLE OF POSITION</b>	Assistant Region Commissioner Youth Program
<b>REPORTS TO</b>	Region Commissioner
<b>DIRECT REPORTS</b>	Nil
<b>LIAISES WITH</b>	Other Assistant Region Commissioners Region Leaders District Commissioners Branch Commissioners
<b>DELEGATIONS</b>	Financial approvals within the Branch Delegations Policy and agreed Region Budget
<b>MEASUREMENTS</b>	Growth in Scouting Membership in the Region Strong satisfaction results through member surveys for program activities and events Reduction in member turnover Delivery of the authentic journey for each member through the Youth Program
<b>PURPOSE</b>	The purpose of the Assistant Region Commissioner Youth Program role is to support the Region Commissioner in the provision of sustainable leadership and management of the Region within the Branch and community context and to ensure through the delivery of the Program a great and safe experience for all members of the Region, which supports ongoing growth of Scouting in the region.

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<b>Member Experience</b>	Member Experience is the feeling our members get when they participate in the delivery of the Scout Program and how that influences their perception.
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<b>PRIMARY RESPONSIBILITIES</b>	<ul style="list-style-type: none"><li>• To lead the Youth Program delivery and advocate for Member Experience and by providing inspirational leadership within the Region.</li><li>• Set the “tone” for Youth Program delivery in the Region.</li><li>• Oversee the delivery of the Program elements, as part of the overall branch and region strategy and action planning.</li><li>• Relate directly to the Assistant Region Commissioners on Youth Program matters, in consultation with and providing information to the Region Commissioner.</li></ul>
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- Maintain a close working relationship with all Assistant Region Commissioners and District Commissioners to enhance Program development.
  - Keep abreast of community attitudes and concerns and professional areas of interest relevant to our Program.
  - Recruit assistance for specific projects, in consultation with the Region Commissioner.
  - Undertake other projects or duties from time to time, as a member of the Region Team, as agreed with the Region Commissioner.
  - Work collaboratively with the Assistant Region Commissioner Sustainability and Operations to achieve strategic or operational outcomes.
  - Attend Region meetings, and represent the Region Commissioner at meetings, conferences and workshops as requested.
  - Actively Participate in Region Activities.
  - Nominate Adult Recognition Awards for both uniformed and non-uniformed personnel.
  - Make certain that the Region Events being organised, operate in accordance with the Policy and Rules, and Queensland Branch Scouting Instructions (QBSI).
  - Undertake any additional duties as requested by the Region Commissioner.

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#### **CRITERIA**

- A personal commitment to the Aim and Principles of Scouts Australia, and an ability to convey a positive and constructive image of Scouting and reinforce the fundamental importance of the Scout Promise and Law.
- Have a sound knowledge and strong commitment to the purpose of Scouting, its policies and procedures and have a clear understanding of the methods which make it distinctive from other youth organisations.
- Be enthusiastic and able to motivate, build, lead, and mentor teams among both youth and adults.
- Be inclusive in leadership style.
- Be respectful of all members of their team (and of those in the wider community) recognising individual differences as a resource.
- Be able to communicate effectively with all levels in Scouting.
- Be able to mediate, carry out reviews, write reports and make recommendations.



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- Have a sound understanding of the use of technology, information systems, communications and video conferencing to achieve the outcomes of the role.
  - Knowledge and commitment that when participating or leading an activity any safety concerns or risks are identified, raised and appropriate immediate action is taken.
  - Have a sound understanding of Child Safety in accordance with Qld. Branch Policies, Principles, Standards and Procedures.
  - Proven ability to prioritise workloads and multitask to ensure commitments are filled in a timely manner.

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**ROLE SPECIFIC CRITERIA**

- Hold or be prepared to complete Program Support Leader Proficiency training within twelve months from appointment and the Wood Badge training within three years of appointment.
  - Have a sound understanding of the Program.
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