

M E M O R A N D U M



MEMORANDUM TO **Group Leaders/Leaders in Charge
District Commissioners
Region Commissioners**

FROM **Geoff Doo
Chief Commissioner of Queensland**

DATE **11 December 2024**

SUBJECT **Membership Fees 2025/26**

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This document outlines the arrangements for the annual Scouts Queensland membership census and lists the 6-monthly membership fees which will be invoiced to Formations in the first week of April and October 2025. The membership fee for 2025 can be found on the attached flyers.

I have been talking about endeavouring to simplify our fee structure for all members- both current and new.

We have had feedback that our current **joining fee**, which is prorated, is complex and difficult to understand for new members. In some cases, new members have thought the pro rata fee applied each month and hence have not joined Scouting.

Further groups are either fundraising or passing through to members the public liability insurance component of their annual insurance invoice when that issues around May each year.

To simplify this process and cost, Branch Executive have approved the following **fee structure for the 2025/26 Scout Year**.

The Joining fee will be removed.

- **Youth Membership fee \$270 per annum** – now includes Public Liability Insurance, invoiced half yearly in April and October (\$135 per half)
- **Rover Membership fee \$283 per annum** (includes the Rover Scout Levy of \$13) – now includes Public Liability Insurance, invoiced half yearly in April and October (\$141.50 per half)
- **Leader Membership fee \$90 per annum** – invoiced half yearly in April and October (\$45.00 per half)
- **Adult Membership fee \$60 per annum** – invoiced half yearly in April and October. (\$30.00 per half)

The membership fee will be pro rata based on when a member joins, through to the next billing cycle, e.g. Joining in January 2026 would see a membership fee for a:

- Youth member/Rover Scout \$67.50 through to 31 March (3 x \$22.50)
- Leader \$22.50 through to 31 March (3 x \$7.50)
- Adult Member \$15.00 through to 31 March (3 x \$5.00)

[CLICK HERE](#) for a flyer regarding Scouts Queensland membership fees.



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Further information will be in the Support Hub over the coming week.

What has changed:

The youth member fee now includes the Public Liability Insurance cost and as such groups will not have to pass this cost through to members and will see a reduction in their annual insurance bill which will now only cover Property and Contents.

That can mean a reduction in the effort to fundraise for groups to cover this significant cost. Further it may reduce administration for Treasurers in the need to invoice for this Insurance component.

From a member's perspective the cost is unchanged (apart from CPI increase) it is simply being charged and collected differently.

We remove the complexity for members to join Scouting with the current confusing fee structure. That has benefits from a billing perspective.

What does the Fee cover:

- All World Organisation of the Scout Movement (WOSM) membership fees
- Scouts Australia affiliation fees
- Scouts Australia On Demand Learning and Scouts Terrain levy
- Operoo license fee
- Event Management System access
- Branch Office functions including SMS maintenance and access, membership system; operational staff; complaint management; facility management; finance; brand & sponsorship; IT; grant support; legal support and Program support
- Personal accident insurance
- Public Liability Insurance
- For Rover Scouts Levy is \$13.00

Census and Invoicing:

In the first week of April 2025, we will issue a membership renewal invoice to each Formation within Scouts Queensland for membership fees for each 'active' Youth Member, Adult Leader and Adult Member recorded in the Scout Membership System (SMS) as at close of business 31 March 2025. This invoice will cover the membership period from 1 April 2025 to 30 September 2025.

In the first week of October 2025 a renewal invoice will be issued to each Formation for each 'active' Youth Member, Adult Leader and Adult Member recorded in the Scout Membership System (SMS) as at close of business 30 September 2025. This invoice will cover the membership period from 1 October 2025 to 31 March 2026.

Leading up to each membership renewal date, Group Leaders, Leaders-in-Charge, District Commissioners and Region Commissioners must ensure their Youth Member, Adult Leader, and Adult Member data within the Scout Membership System (SMS) is accurate. An instruction booklet to assist you to resign, transfer or otherwise change member records is available on the Scouts Queensland Support Hub 'Scout Membership System (SMS) User Guide' at [Scout Membership System \(SMS\) User Guide \(scoutsqld.com.au\)](https://scoutsqld.com.au)



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Changes must be made within (SMS) by close of business **31 March 2025** and **30 September 2025**, respectively. If you require the Branch Support Office team to make changes to the records on your behalf, including but not limited to; resignations and transfers then supporting documentation and requests must be received at the Branch Support Office five (5) business days prior to the respective membership renewal date.

The Group Fees calculator has also been updated with the new membership fees and can also be found on the Support Hub at

<https://helpdesk.scoutsqld.com.au/portal/en/kb/articles/group-fees>.

Office Bearers – Chair, Secretary and Treasurer:

The Chair, Secretary and Treasurer must each be an Adult Member with these positions being included in the 6-monthly renewal fees. If a Formation has a Chair, Secretary and Treasurer registered as an Adult Member as of 31 March 2025, no membership fee is required for replacement office bearers (for example any changes at your 2025 Annual Report Presentation) taking up office during the year to 31 March 2026. The online membership form completed for any of these replacement office bearers must be noted with '**Replacement Office Bearer**' in the comments section when endorsing the application.

Yours sincerely,



GEOFF DOO
CHIEF COMMISSIONER OF QUEENSLAND

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Version 2 – issued February 2025



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